

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE**  
**807 N. MATTIS AVE, CHAMPAIGN, IL 61821**  
EXECUTIVE BOARD OF DIRECTORS

February 12, 2026

Ms. Norton, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Mr. Palmer  
Mr. Ellison  
Ms. Norton  
Mr. Graham  
Mr. Amerio  
Mr. Landeck  
Mr. Brooks  
Mr. Brink

Not Present

Mr. Wilson  
Ms. McArthur

Mr. Jake Palmer attended the meeting in place of Ms. Barb Thompson.

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Ms. Pamela Wingate, School Social Worker

Lance Landeck was appointed Vice-Chair pro tem for the February meeting.  
Jared Ellison was appointed Secretary pro tem for the February meeting.

Additions/Deletions

Executive Session was added to the agenda.

Consent Agenda Items

a. Approval of Minutes

The minutes of the January 22, 2026 Executive Board meeting were in the Board packet.

b. Accounts Payable

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The accounts payable report for January 23, 2026 - February 12, 2026 were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The balance sheet as of January 30, 2026 listing a fund balance of \$925,800.30 was included in the Board packet.

Mr. Amerio moved to approve the consent agenda items as presented. Mr. Brink seconded. The following roll call was recorded: "Aye" Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Amerio, Mr. Landeck, Mr. Brooks, Mr. Brink, Mr. Palmer "Nay" None. The motion carried. (8-0)

Executive Session

At 1:03 PM, Mr. Brooks made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Brooks seconded. The motion carried. (voice vote)

At 1:39 PM, Mr. Brooks made the motion to move out of executive session. Mr. Landeck seconded. The motion carried. (voice vote)

Action Items

a. Second Reading and Action to Approve RCCSEC Board Policies

The Director presented the following Board Policies for approval:

2:150 Committees

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

4:10 Fiscal and Business Management

4:30 Revenue and Investments

4:40 Incurring Debt

4:80 Accounting and Audits

4:190 Targeted School Violence Prevention Program

5:10 Equal Employment Opportunity and Minority Recruitment

5:90 Abused and Neglected Child Reporting

5:100 Staff Development Program

5:190 Teacher Qualifications

5:200 Terms and Conditions of Employment and Dismissal

5:220 Substitute Teachers

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5:280 Duties and Qualifications

5:300 Schedules and Employment Year

6:20 Calendar and Day

6:62 Physical Education

6:280 Grading and Promotion

6:260 Complaints About Curriculum, Instructional Materials, and Programs

7:10 Equal Educational Opportunities

7:70 Attendance and Truancy

7:150 Agency and Law Enforcement Requests

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

7:190 Student Behavior

7:290 Suicide and Depression Awareness and Prevention

7:310 Restrictions on Publications; Elementary Schools

7:340 Student Records

8:30 Visitors to and Conduct on School Property

Mr. Amerio moved to approve the above Board policies as presented. Mr. Brooks seconded. The motion carried. (voice vote)

b. Action to Employ Personnel

The Director recommended the employment of the following personnel:

Kira Schlabach - 1.0 FTE Certified Occupational Therapy Assistant

Mr. Brooks moved to employ Kira Schlabach as presented. Mr. Amerio seconded. The following roll call was recorded: "Aye" Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Amerio, Mr. Landeck, Mr. Brooks, Mr. Brink, Mr. Palmer "Nay" None. The motion carried. (8-0)

Discussion Items

a. Preschool For All Grant

The Illinois Department of Early Childhood's January meeting was rescheduled to February 6. Jennifer Armstrong attended to hear the updates regarding the Preschool for All grant. Jennifer reported that everything falls under ISBE through June 30, 2026 and further information about FY 27 will be released at a later date.

b. CPI Trainer

RCCSEC is looking for volunteers to become CPI trainers for all member districts. The individual will get paid to attend the 4 day initial training and also get paid when they lead a training for a group. Jennifer asked the Superintendents if they have anyone interested from their districts. Brian Brink will reach out to his contact from a previous district. Brian Brink also suggested that the Board consider a stipend to be approved for a RCCSEC employee if they want to be a trainer. Jennifer Armstrong will send the CPI power point out to Superintendents.

Administrative Report

The Director spoke about creating an autism team at RCCSEC. That would require hiring one more position at RCCSEC to give support to member districts. They would do observations and give recommendations.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:57 PM, Mr. Brooks moved to adjourn. Mr. Brink seconded. The motion carried.

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Ms. Barb Thompson  
Secretary of the Board of Directors

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Ms. Kimberly Norton  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Bonnie McArthur  
Vice-Chair of the Board of Directors