

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE**  
**807 N. MATTIS AVE, CHAMPAIGN, IL 61821**  
**EXECUTIVE BOARD OF DIRECTORS**

May 8, 2025

Mr. Brooks, Chair, called the meeting to order at 1:04 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Mr. White  
Mr. Ellison  
Mr. Landeck  
Mr. Brooks  
Ms. McArthur  
Mr. Brink  
Ms. Turner

Not Present

Ms. Norton  
Mr. Graham  
Ms. Thompson

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Allison Whitney, School Psychologist; Ms. Jayme Bajer, ROE 9 Assistant Superintendent

Additions/Deletions

None

Consent Agenda Items

a. Approval of Minutes

The minutes of the April 10, 2025 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of May and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of April, listing a cash and investment balance of \$1,149,412.97 was included in the Board packet.

Mr. White moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. White, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink, "Nay" None. The motion carried. (7-0)

#### Executive Session

At 1:06 PM, Mr. White made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. White, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink, "Nay" None. The motion carried. (7-0)

At 1:47 PM, Mr. White made the motion to move out of executive session. Ms. McArthur seconded. The motion carried. (voice vote)

#### Action Items

a. Action to Approve Non-Union Salary Increase

A 4% increase was approved for Jennifer Armstrong, Stephanie Ward, Kristie Behrens, and Joe Pittenger.

A 5% increase was approved for Jean McCarthy and Sarah Giocobbe.

Mr. White moved to approve the non-union salary increases. Mr. Ellison seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. White, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink, "Nay" None. The motion carried. (7-0)

b. Action to Employ Personnel

The Director recommended the employment of:

a. Elizabeth Walters – 1.0 FTE Paraprofessional

b. Jasmine Ash – 1.0 FTE Paraprofessional

Mr. Brink moved to approve the employment of Elizabeth Walters and Jasmine Ash as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. White, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink, "Nay" None. The motion carried. (7-0)

#### Discussion Items

a. FY25 Needs Assessment

The FY25 Needs Assessment results were distributed to Board members as an attachment to the agenda.

b. District Local Assessment Increase

The Director asked for input from the Board as to what is needed for the Board to have a productive conversation about a possible increase. The Director will take the input to do research and present a thorough proposal in June.

The June Executive Board meeting date was moved to June 11, 2025 due to scheduling conflicts.

The Director informed the Board that new Board Officers will need to be approved at the June meeting.

#### Public Participation

There was no public participation.

#### Good of the Cause Participation

There was no good of the cause participation.

#### Adjournment

At 2:05 PM, Mr. Landeck moved to adjourn. Mr. White seconded. The motion carried.  
(voice vote)

Executive Board of Directors

May 8, 2025

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Ms. Bonnie McArthur  
Secretary of the Board of Directors

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Mr. Brian Brooks  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Jared Ellison  
Vice-Chair of the Board of Directors