

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

June 11, 2025

Ms. Norton, Chair, called the meeting to order at 1:02 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Ellison
Ms. Norton
Mr. Isenhower
Ms. Turner
Mr. Landeck
Mr. Brink

Not Present

Mr. Graham
Mr. Brooks
Ms. McArthur

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant

Additions/Deletions

Executive session was deleted from the agenda.

Consent Agenda Items

a. Approval of Minutes

The minutes of the May 8, 2025 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of June and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of May, listing a cash and investment balance of \$1,074,302.12 was included in the Board packet.

Mr. Brink moved to approve the consent agenda items as presented. Mr. Isenhower seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Isenhower, Ms. Turner, Mr. Landeck, Mr. Brink "Nay" None. The motion carried. (7-0)

Action Items

a. Action to Employ Personnel

The Director recommended the employment of the following individuals:

- a. Katherine Mixon – 1.0 FTE Paraprofessional
- b. Annette Landeck – 1.0 FTE Paraprofessional
- c. Jessica Henson - 1.0 FTE Early Childhood Teacher

Mr. Brink moved to approve the employment of Katherine Mixon, Annette Landeck and Jessica Henson as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Isenhower, Ms. Turner, Mr. Brink "Nay" None. Mr. Landeck abstained. The motion carried. (6-0)

b. Action to Approve FY 26 Executive Board Meeting Dates

The Director recommended the approval of the following FY 26 Board meeting dates:

July 10, 2025
August 14, 2025
September 11, 2025
October 9, 2025
November 13, 2025
December 11, 2025
January 8, 2026
February 12, 2026
March 12, 2026
April 9, 2026
May 14, 2026
June 11, 2026

Mr. Brink moved to approve the FY 26 Board meeting dates as presented. Ms. Thompson seconded. The motion carried. (voice vote)

c. Action to Approve Maternity Leave.

Parker Poole, paraprofessional serving as a long term substitute teacher with Spectrum, requested 15 paid days of maternity leave starting August 12, 2025.

Mr. Isenhower moved to approve maternity leave for Parker Poole as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Isenhower, Ms. Turner, Mr. Landeck, Mr. Brink "Nay" None. The motion carried. (7-0)

d. First Reading of RCCSEC Board Policies

The packet included the following Board policies for the first reading:

Draft Update

2:260 Uniform Grievance Procedure

4:15 Identity Protection

4:80 Accounting and Audits

5:10 Equal Employment Opportunity and Minority Recruitment

5:20 Workplace Harassment Prohibited

5:60 Expenses

5:100 Staff Development Program

6:150 Home and Hospital Instruction

6:235 Access to Electronic Networks

7:10 Equal Educational Opportunities

7:10- E Exhibit Equal Educational Opportunities Within the School Community

7:20 Harassment of Students Prohibited

7:60 Residency

7:70 Attendance and Truancy

7:180 Prevention of and Response to Bullying, Intimidation and Harassment

7:185 Teen Dating Violence Prohibited

7:190 Student Behavior

7:200 Suspension Procedures

7:210 Expulsion Procedures

7:270 Administering Medicines to Students

7:310 Restriction on Publications; Elementary School s

7:340 Student Records

Draft Update – New

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

7:255 Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence

Draft Update – Rewritten

2:265 Title IX Grievance Procedure

Mr. Brink moved to approve the first reading of the above policies. Ms. Thompson seconded. The motion carried. (voice vote)

- e. Action to Approve IMRF Resolution to Include Compensation Paid Under an IRC Section 125 Plan as IMRF Earnings

The resolution was included with the agenda items.

Mr. Isenhower moved to approve the IMRF Resolution as presented. Mr. Landeck seconded. The following roll call was recorded: “Aye” Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Isenhower, Ms. Turner, Mr. Landeck, Mr. Brink “Nay” None. The motion carried. (7-0)

- f. Action to Approve RCCSEC Executive Board Officers.

Kim Norton was appointed Chair.

Bonnie McArthur was appointed Vice Chair.

Barb Thompson was appointed Secretary.

Mr. Landeck moved to approve the Executive Board Officers. Mr. Isenhower seconded. The following roll call was recorded: “Aye” Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Isenhower, Ms. Turner, Mr. Landeck, Mr. Brink “Nay” None. The motion carried. (7-0)

Discussion Items

- a. CPI Dates

August 5, 2025 – St Joe Middle School

- b. October 10, 2025 County Wide Inservice

Movement in the Classroom at the IHotel and Conference Center

- c. Preschool For All Extension

The FY 25 FPA grant has been extended to include FY 25 expenditures through August 31, 2025. ISBE expects the programs to be at least 80% full to keep the full funding. We ended the year with 78% enrollment. I want to be certain that the transportation funds are not disbursed to districts without knowing whether RCCSEC will be required to reduce our overall PFA grant.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 2:25 PM, Mr. Isenhower moved to adjourn. Mr. Landeck seconded. The motion carried.
(voice vote)

Ms. Barb Thompson
Secretary of the Board of Directors

Ms. Kimberly Norton
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Bonnie McArthur
Vice-Chair of the Board of Directors