

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

July 11, 2025

Ms. Norton, Chair, called the meeting to order at 1:01 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Mr. Ellison
Ms. Norton
Mr. Brooks
Mr. Graham
Mr. Wilson
Mr. Amerio

Not Present

Mr. Brink
Ms. Thompson
Mr. Landeck
Ms. McArthur

Present at the meeting was Mrs. Jennifer Armstrong, Executive Director

Additions/Deletions

None

Consent Agenda Items

a. Approval of Minutes

The minutes of the June 12, 2025 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable report for June 13, 2025 - July 11, 2025 were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The balance sheet as of June 30, 2025, listing a cash and investment balance of \$1,165,900.59 was included in the Board packet.

Mr. Amerio moved to approve the consent agenda items as presented. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. Ellison, Ms. Norton, Mr. Brooks, Mr. Graham, Mr. Amerio, Mr. Wilson "Nay" None. The motion carried. (6-0)

Executive Session

At 1:05 PM, Mr. Brooks made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Ellison seconded. The following roll call was recorded: "Aye" Mr. Ellison, Ms. Norton, Mr. Brooks, Mr. Graham, Mr. Amerio, Mr. Wilson "Nay" None. The motion carried. (6-0)

At 1:25 PM, Mr. Brooks made the motion to move out of executive session. Mr. Graham seconded. The motion carried. (voice vote)

Action Items

- a. Action to Review Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Mr. Ellison moved approve the closed session minutes (Semi-Annual Review) and to keep the closed session minutes confidential. Mr. Amerio seconded. The motion carried. (voice vote)

- b. Approval to Destroy Verbatim Records of Closed Session Meetings Prior to December 2023

Ms. Brooks moved to destroy verbatim records of closed session meetings prior to December 2023. Mr. Wilson seconded. The motion carried. (voice vote)

- c. Action to Approve Stipend for Personnel

The board approved a \$9,000 stipend for Stephanie Ward to cover some of the duties for the Records Manager position. The board approved for Kris Stalter to work up to 37.5 hours to absorb a portion of the Records Manager position. The requested stipend for Jennifer Armstrong to cover the Spectrum Administrator position is tabled at this time.

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Mr. Brooks moved to approve the stipend for Stephanie Ward and additional work hours for Kris Stalter as presented. Mr. Amerio seconded. The following roll call was recorded: “Aye” Mr. Ellison, Ms. Norton, Mr. Brooks, Mr. Graham, Mr. Amerio, Mr. Wilson “Nay” None. The motion carried. (6-0)

d. Action to Approve Resignation of Personnel

- Sally Manalo – 1.0 FTE Paraprofessional Spectrum
- Katherine Mixon – 1.0 FTE Paraprofessional Spectrum
- Carrie Clements – 1.0 FTE COTA

Ms. Brooks moved to approve the resignation of Sally Manalo, Katherine Mixon, and Carrie Clements as presented. Mr. Wilson seconded. The motion carried. (voice vote)

e. Action to Approve RCCSEC Board Policies

Draft Update

2:260 Uniform Grievance Procedure

4:15 Identity Protection

4:80 Accounting and Audits

5:10 Equal Employment Opportunity and Minority Recruitment

5:20 Workplace Harassment Prohibited

5:60 Expenses

5:100 Staff Development Program

6:150 Home and Hospital Instruction

6:235 Access to Electronic Networks

7:10 Equal Educational Opportunities

7:10- E Exhibit Equal Educational Opportunities Within the School Community

7:20 Harassment of Students Prohibited

7:60 Residency

7:70 Attendance and Truancy

7:180 Prevention of and Response to Bullying, Intimidation and Harassment

7:185 Teen Dating Violence Prohibited

7:190 Student Behavior

7:200 Suspension Procedures

7:210 Expulsion Procedures

7:270 Administering Medicines to Students

7:310 Restriction on Publications; Elementary School s

7:340 Student Records

Draft Update – New

2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

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7:255 Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence

Draft Update – Rewritten

2:265 Title IX Grievance Procedure

Mr. Brooks moved to approve the RCCSEC Board policies as presented. Mr. Amerio seconded. The motion carried. (voice vote)

f. Action to Approve RCCSEC FY26 Draft Budget

Local Assessment 6.30% Increase

PreK Local Assessment 50% Increase

Preschool for All 0% Increase

STEP 1.11% Increase

Individual Aide -3.14% Decrease

Medicaid 12.17% Increase

Overall 4.55% Increase

Mr. Brooks moved to approve the RCCSEC FY26 Draft Budget as presented. Mr. Amerio seconded. The following roll call was recorded: “Aye” Mr. Ellison, Ms. Norton, Mr. Brooks, Mr. Graham, Mr. Amerio, Mr. Wilson “Nay” None. The motion carried. (6-0)

Discussion Items

None

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:30 PM, Mr. Amerio moved to adjourn. Mr. Wilson seconded. The motion carried. (voice vote)

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Ms. Barb Thompson
Secretary of the Board of Directors

Ms. Kimberly Norton
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Bonnie McArthur
Vice-Chair of the Board of Directors